

SAMBALPUR UNIVERSITY



PROSPECTUS

FOR ADMISSION INTO DIFFERENT M.Phil. COURSES
OFFERED THROUGH SAMBALPUR UNIVERSITY
ENTRANCE TEST
(SUET) - 2021
DURING THE ACADEMIC SESSION 2021-22

SAMBALPUR UNIVERSITY
(Accredited with "A" Grade by NAAC)

JYOTI VIHAR, BURLA
SAMBALPUR-768019
ODISHA

Website: www.suniv.ac.in

INTRODUCTION

The Sambalpur University Act was passed by the Orissa Legislature on 10th December, 1966 to fulfil the long cherished dream of the people of Western Odisha for establishment of a University. The University started functioning from 1st January, 1967 with Prof. Parsuram Mishra as the first Vice-Chancellor. The University was inaugurated on 4th January, 1967 by Hon'ble Chancellor A.N. Khosla. The University started functioning in 1967 in a rented private building at Ainthapali, Sambalpur from 1968-72. In the year 1973 the University was shifted to the present campus named Jyoti Vihar at Burla.

Sambalpur University is accredited with 'A-Grade' by UGC (NAAC). The **present** territorial jurisdiction of the University covers 06 districts, namely, Sambalpur, Sundargarh, Jharsuguda, Deogarh, Bargarh, Boudh and Athmallik Sub-Division of Angul District of Odisha.

The University provides two-years/three-years Post-Graduate Teaching in 33 courses offered by 25 Post-Graduate Departments. The University Post-Graduate Teaching Departments with their year of establishment in chronological order are as follows:

(1) Political Science & Public Administration	1968
(2) Odia	1968
(3) Physics	1969
(4) Chemistry	1969
(5) Mathematics	1969
(6) School of Life Sciences	1969
(7) History	1969
(8) English	1969
(9) Economics	1971
(10) Library & Information Science	1975
(11) Statistics	1976
(12) Home Science	1976
(13) Sociology	1976/1991
(14) Anthropology	1976/1991
(15) Earth Sciences (Applied Geology)	1984
(16) Law (LL.M.)	1986
(17) Computer Science & Application	1988
(18) Business Administration	1989
(19) Environmental Sciences	1989
(20) School of Performing Arts (Dance & Drama)	2010
(21) Hindi	2010
(22) Biotechnology & Bioinformatics (Self Financing)	2016
(23) Social Work (Self Financing)	2017
(24) Food Science Technology and Nutrition (Self-financing)	2017
(25) Education (Self Financing)	2018

Of the 33 subjects offered by Post Graduate Departments, admission into 27 P.G. courses (Anthropology (Arts), Anthropology (Science), Applied Chemistry(SF), Applied Geology, Bioinformatics(SF), Biotechnology (SF), Chemistry, Computer Science, Economics, Electronics, English, Environmental Science, Hindi, History, Home Science, Law, Library & Information Science, Life Science (Botany), Life Science (Zoology), Mathematics, MBA, MSW(SF), Odia, Physics, Political Science, Sociology, Statistics) has been conducted through Common P.G. Entrance Test (CPET) during the academic session 2021-22 and 06 courses (Master in Performing Arts, Regular;, Executive MBA (SF), Integrated B.Ed-M.Ed.(SF), M.Tech. Environmental Science & Engineering (SF), M.Sc. Food Science (SF), M.Sc. Food Science & Nutrition (SF)) has been through Sambalpur University P.G. Entrance Test (SUET) during the academic session 2021-22. For more details visit www.suniv.ac.in .

Besides, the constituent institute of Sambalpur University namely, Sambalpur University Institute of Information Technology (SUIIT) offers B.Tech., M.Tech., M.Sc. and Ph.D. Programmes in different disciplines of Engineering and Technology. For more details visit: www.suiit.ac.in

There are 12 Post-Graduate Hostels in the University Campus out of which 06 are Ladies Hostels and 06 are Gents Hostels. The University provides several facilities to the boarders in the Hostels like Common Room with T.V., Reading Room with Newspapers and Magazines, Guest Room, First Aid, Computer with Internet facilities etc. The Central Canteen has been opened near the Hostel Campus for the benefit of students. Besides there are 02 Nationalised Banks, 02 ATM Counters, 01 Post-Office, 01 Health Centre, 01 Auditorium, 01 Police-Out Post, 01 Faculty House and 01 Community Centre in the University Campus for providing services to students/teachers and employees in the Campus.

The establishment of Directorate of Distance and Continuing Education (DDCE), Private Examination Cell (PEC), Nodal Computer Centre, UGC HRDC, Sponsored Research and Industrial Consultancy (SRIC) Cell, Professor Bhubaneswar Behera Central Library and Gymnasium are added features of Sambalpur University.

JOIN HANDS TO MAKE
YOUR CAMPUS RAGGING
FREE

PROSPECTUS

For M.Phil. Courses For the academic session 2021-22

1. General Features:-

- A. The Prospectus presents an overview of the procedure of admission to various M.Phil courses offered by the P.G. Departments of Sambalpur University.
- B. The P.G. Departments offer one year study programme for M.Phil Degree. The Academic Session for all M.Phil courses usually run from 1st June to 31st May.
- C. All the P.G. Departments of Sambalpur University offer course-credit semester system based on continuous evaluation.

2. SEAT STRENGTH

Sl.No.	Department	Seat Strength
1.	Anthropology	07
2.	Business Administration	13
3.	Chemistry	10
4.	Computer Science	02
5.	Earth Sciences (Applied Geology)	06
6.	Economics	04
7.	Electronics	04
8.	English	05
9.	Environmental Science	08
10.	History	03
11.	Home Science	02
12.	Law	07
13.	Library & Information Science	05
14.	Life Sciences	15
15.	Mathematics	10
16.	Odia	03
17.	Physics	09
18.	Political Science	05
19.	Sociology	04
20.	Statistics	02
21.	Biotechnology & Bioinformatics	07 (SF)

3. ELIGIBILITY FOR ADMISSION TO M.PHIL. COURSES

- A. Candidates seeking admission into any M.Phil course must have passed Master's degree Examination of Sambalpur University / other Universities / Institutions in the concerned subject or allied subjects recognized by Sambalpur University **having secured 55% marks in the aggregate or having secured an overall grade point average (OGPA) equivalent to 55% of marks by conversion.** A relaxation of 5% marks, from 55% to 50% or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/Differently-Abled and other categories of candidates as per

the decision of the Commission from time to time, or for those who had obtained their Master's degree prior to 19th September, 1991.

- B. Candidates who have appeared the qualifying examination and the result thereof are awaited, are also eligible to apply. However, they have to submit the Provisional Certificate and Mark Sheet of the qualifying examination within ten days after publication of result of Sambalpur University or on or before the Entrance Test schedule whichever is later, failing which, their cases for selection shall not be considered.

Explanation-I: Subject to the minimum qualifying mark/OGPA, candidates in Life Sciences and allied subjects will be eligible to take admission into M.Phil Course in Life Sciences.

Explanation-II: Subject to the minimum qualifying mark/OGPA, candidates with Master's degree in any Science, Engineering, Technology or Science based professional degree at Masters level shall be eligible for admission into M.Phil Course in Environmental Science.

Explanation-III: Subject to minimum qualifying marks/OGPA, candidates with Master degree in Political Science shall also be eligible for admission to M.Phil Course in Public Administration. However, this year there is no seat in Public Administration.

Explanation-IV: Subject to minimum qualifying marks/OGPA, candidates should have passed MCA / M.Tech. / M.E. / M.Sc. in Computer Science / IT or in an allied subject examination of Sambalpur University or any other University recognised by the Sambalpur University are eligible to apply for M.Phil. course in Computer Science.

Explanation-V: Candidates with 2-year full time MBA from Sambalpur University or 2-Year full time MBA from any other University or Institute recognised by Sambalpur University or with 2-Year full time Post Graduate Diploma in Management (PGDM) recognised by Sambalpur University as equivalent to MBA.

4. RESERVATION

- (i) 22.5% and 16.25% of seats in each course are reserved for candidates belonging to Scheduled Tribes and Scheduled Castes respectively. The reserved seats are not interchangeable between SCs and STs and the reserved seats lying vacant after 2nd advertisement for SCs/STs shall be dereserved and opened to all categories of applicants.
- (ii) Persons with disabilities (PWD) - 5% of sanctioned seat shall be reserved for PWD students with extent of disability not below 40% (blindness and low vision, hard of hearing, locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy, autism, intellectual disability, specific learning disability and mental illness.
- (iii) Ex-Serviceman (ESM), Serving Defence Personnel (SDP), Children of Martyrs (CoM) – 1% of the sanctioned seats shall be reserved for Self / Children / Wife / Husband of Ex-Serviceman, Serving Defence Personnel & the Children of Martyrs.

- (iv) Concessions for the wards of Kashmiri migrants for admission shall be allowed as per the directive of the MHRD, Govt. of India.

5. ONLINE ADMISSION

A. The Application form, Prospectus and other details will be available on the web from 04.12.2021 (4:00 P.M.). The last date of submission of application online is 13.12.2021 till 4:30 P.M. and the last date of submission of hardcopy of application is 16.12.2021 upto 4:30 P.M.

- (i) Candidates should logon to the website
<http://www.suniv.ac.in>
and click “online admission”
- (ii) The candidates should download the Prospectus for M.Phil. Courses, 2021-22 and read it carefully before filling up of form online.
- (iii) The candidate should deposit Rs.1000/- through State Bank Collect at the time of registration for online admission.

Procedure for depositing Rs.1000/- online using State Bank Collect facility. The amount can be deposited using Debit Card, Credit Card, Net Banking facility of any Bank besides visiting any SBI branch to deposit by cash or cheque drawn on any SBI Branch

Please read the instructions carefully before remitting fee

- ☞ Visit online banking website of SBI by typing <https://www.onlinesbi.com> in the address bar of the browser viz. internet explorer. Once the home page appears click on ‘**State Bank Collect**’ tab.
- ☞ Accept the disclaimer clause and click on “**Proceed**”.
- ☞ Select the State of Corporate/Institution as ‘**Odisha**’.
- ☞ Select type of Corporate/Institution as ‘**Educational Institutions**’ and click on ‘Go’.
- ☞ Now select Educational Institution Name as ‘**SAMBALPUR UNIVERISTY P.G. COUNCIL**’ and click on ‘Submit’.
- ☞ Select the payment category from the drop down as “M.Phil. Admission, 2021-22”.
- ☞ Before filling the challan, read the Payment Details/Structure Document carefully and ascertain the fees amount applicable to you.
- ☞ Fill in the challan with required information as asked for or select from the drop down options wherever available. **Take adequate care while filling in (a) Name (b) Date of Birth & (c) Mobile Number as asked for in the lower part of the screen.** This information is important to reprint the e-Receipt subsequent to any successful payment.
- ☞ Once required data is filled in click on ‘Submit’.
- ☞ The system will ask you to verify the details entered and confirm the transaction in the next page. Verify the details and click on ‘Confirm’.

- ☞ The system will request you to select the desired payment mode from various options. Please note that the bank charges for various payment modes are also displayed which is to be borne by the remitter. **Carefully examine the charges displayed since the charges for different payment mode are different.** Select the desired payment mode.
- ☞ Now the system will guide the remitter through the payment process. Once the payment is completed successfully one e-Receipt is generated containing a **Reference Number** in PDF format. Take a print out. You may also save this optionally for future reference. The e-Receipt can also be regenerated/reprinted afterwards from '**Payment History**' link of 'State Bank Collect'.

If '**SBI Branch**' is selected as payment mode a Pre Acknowledgement Payment (**PAP**) form is generated which contains the relevant details for payment at Branch. The payer takes the print out of the PAP Form and visits **any SBI branch** for payment through **cash or cheque drawn on SBI Branch**. After the payment is successfully processed by the branch, the branch will give an acknowledgment of payment on the PAP Form. Now any time the payer may optionally return to 'State Bank Collect' link in the home page of www.onlinesbi.com for printing the e-receipt from the '**Payment History**' link.

- (iv) The candidate should then register himself/ herself (through appropriate link) by providing the following information:
 - (a) Name of the course
 - (b) Name of the candidate
 - (c) email ID
 - (d) SB Collect Reference No. (provided by the Bank)
 - (e) SBI Branch Name
 - (f) Password (to be created by the candidate)

The information as above are vital and the candidate should carefully note down those for future use.

- (v) The candidates can then fill up the form online. After completion of all the fields in the form, the candidates should click the "submit" button. Thereafter a page will be opened with all the information of the candidate that he/she has filled in. The candidate then has to take a printout of this page and sends/submits it to the **respective Head of P.G. Department, Sambalpur University, Jyoti Vihar - 768019, Sambalpur (ODISHA)** along with the following documents latest by **16.12.2021 upto 4:30 P.M. For example,**

To

The Head, P.G. Department of _____
(Name of the Subject)
Sambalpur University, Jyoti Vihar, Burla-768019
Sambalpur, Odisha

- (a) Two recent passport size colour photographs of the candidate duly signed.
- (b) Attested copies of the Mark sheets and Certificates of all examinations starting from H.S.C for determining eligibility.

- (c) University copy of Bank Challan/ e-receipt of Rs.1000/- in original towards payment of processing fee.
- (d) An attested copy of the certificate from CDMO regarding his/her disability for 40% and more (in case of Physically Handicapped Candidates).
- (e) An attested copy of the Caste Certificate obtained from a Revenue Officer not below the rank of a Deputy Collector or MLA or MP or DWO, in absence of which the candidate will not be eligible to get concession allowed under reserved categories.
- (f) The undertaking form(s) should be duly filled in and signed by the applicant and his/her father or natural guardian.
- (g) The envelope containing the application complete in all respect must be superscribed
“Application for Admission in M.Phil. in (name of the subject)” S.U.
- (h) Application incomplete in any manner shall be rejected.

B. The inservice candidates for admission into any M.Phil. course shall have to submit the certificate and information endorsed by their employers in the proforma given below alongwith the application.

Name of the Candidate _____
Institution _____
Position held _____
Work experience _____ from _____ to _____
Scale of Pay /Basic _____ D.A. _____
The employer has no objection to relieve the
candidate _____

Lecture in _____/Librarian
from the College for the session _____
if the candidate is selected for admission for _____
programme of Sambalpur University.

Signature of the Employer
Date and official Seal

(The relief order from the employer in favour of the candidate will be required at the time of taking admission)

C. Procedure for downloading the Admit Card

Admit Card will be available on the web for eligible candidates from **18.12.2021** and onwards. Candidates should login and download the same.

6. PROGRAMME OF ENTRANCE EXAMINATION

The entrance examination for admission will be held as per the following programme.

Date	11:00 A.M. to 1:00 P.M.	2:00 P.M. to 4:00 P.M.
21.12.2021 (Tuesday)	Anthropology Business Administration Economics English History Home Science Law Library & Information Sc. Odia Political Science Sociology	Biotechnology Chemistry Computer Science Earth Sciences Electronics Environmental Science Life Sciences Mathematics Physics Statistics

(Written test for admission shall not be conducted where the No. of applicants are less than the sanctioned strength, in that case only Viva-Voce shall be conducted.

IMPORTANT DATES:

• Filling up of Application form for online admission	From 04.12.2021 (4:00 P.M.)
• Last date of online submission of application	13.12.2021 upto 4:30 P.M.
• Last date of submission of hard copy of application, along with all supporting documents	16.12.2021 upto 4:30 P.M.
• Downloading of Admit Cards for Entrance Test	From 18.12.2021
• Date of Entrance Test	21.12.2021
• Admission on the basis of merit will be completed on or before	05.01.2022*
• 2 nd Advertisement for filling of SC/ST and UR vacancies, if any	07.01.2022*
• Final Advertisement for filling of SC/ST and UR vacancies, if any	15.01.2022*
• Dereservation of vacant SC/ST seats	22.01.2022*
• No admission shall be made into any M.Phil. Course	beyond 25.01.2022*

* These days may be changed if necessary.

7. SELECTION FOR ADMISSION

- (i) Admission cannot be claimed as a matter of right.
- (ii) Selection for admission into different Courses shall be done through Written Entrance Test (with coding and decoding system), Career Mark and Viva-Voce with 60%, 30% and 10% weightage respectively. **Absence of a candidate either from Written or viva-voce or both shall disqualify him/her for admission.** The

written test shall cover M.A/M.Sc. syllabi of Sambalpur University in the concerned subject.

- (iii) Five percent of the total aggregate marks secured by the candidate shall be added to the aggregate marks in qualifying examination in case of children of Ex-defence personnel and for participants in the Inter University Sports and State Team approved by the National Organisation (provided that in order to be eligible for such concession under sportsman category the player concerned should have participated in the respective competitions within two years prior to the date of application for admission).

Similarly three percent of the total aggregate marks secured by the candidate in qualifying examination for NSS Best Volunteers shall be added to the aggregate marks for career marking.

- (iv) Weightage to NCC "B" & "C" Certificate holders shall be given at par with NSS Best Volunteers on submission of certificate from the authorised body.
- (v) While calculating career mark, weightage will be given to candidates having secured **Honours in the concerned subject only**. Honours in other subjects shall be put at par with pass weightage.
- (vi) (a) **Formula for calculating career mark for admission into M.Phil Courses:**

H.S.C: 1st Divn.-3 2nd Divn.-2 3rd Divn.-1.5
+2 1st Divn.-5 2nd Divn.-4 3rd Divn.-3

+3(B.A/ B.Sc./B.Com.)

1st Class Hons.-9 2nd Class Hons.-7 Pass-5 Distinction -1

M.A./M.Sc./M.Com. 1st Class.-12 2nd Class-9

- (b) **Formula for calculating career mark for admission into M.Phil in Business Admn.**

H.S.C: 1st Divn.-3 2nd Divn.-2 3rd Divn.-1.5
+2 1st Divn.-5 2nd Divn.-4 3rd Divn.-3

Graduation in any discipline

Total Marks Secured X 100

Maximum Marks

(irrespective of Pass, Hons & Distinction)

75% and above – 10 65% and <75% - 9

55% and <65% - 8 45% and <55% - 7

Others – 6

MBA/PGDM

1st Class – 12 /

Grade A & above – 12

2nd Class – 9 /

Grade B & above but less than Grade A - 9

(c) **Formula for calculating career mark for admission into M.Phil courses in case of Integrated M.A./M.Sc./M.Com./MBA/PGDM**

1st Division – 22

2nd Division – 17

Pass – 06

In case of Grade, the conversion of OGPA to percentage of mark shall be

$(OGPA - 0.5) \times 10$

(d) **Formula for calculating career mark for admission into M.Phil course in Law**

H.S.C: 1st Divn.-3 2nd Divn.-2 3rd Divn.-1.5

+2 1st Divn.-5 2nd Divn.-4 3rd Divn.-3

(i) **For Law graduates under three years LL.B. course**

+3(Honours) :1st Divn.-6 2nd Divn.-4 Distn:-2

+3(Pass) :2 Distn:- 2

LL.B. :Agreegate Marks secured X 10
Maximum Marks in 3 years

(ii) **For Law graduates under 5 year LL.B. integrated course**

L.L.B. :Agreegate Marks secured X 18
Maximum Marks in 5 years

LL.M. : 1st Class.-12 2nd Class - 9

8. INTIMATION

Intimation to the selected candidates will be sent by e-mail and will be notified in Department Notice Boards/ University website.

9. ADMISSION

A. The selected candidates must send/submit the following documents by Registered / Speed Post or in person for admission to the respective Heads of the P.G. Departments.

- (i) College Leaving Certificate in original from the Institution last attended;
- (ii) Conduct Certificate in original from the Institution last attended;
- (iii) Original Mark sheets / Certificates starting from H.S.C.E. to last qualifying examination.

(In case of +3 Examination, Mark sheet of First Examination and Final Examination are to be submitted separately, if detailed marks are not provided in the final mark sheet).

- (iv) Migration Certificate in original for candidate from other University.

- (v) Two recent passport size colour photographs duly signed in the front below the face.
- (vi) Original Income Certificate (In respect of female candidates claiming concession in tuition fee).
- (vii) Original Caste Certificate for SC/ST candidates.
- (viii) Experience certificate and relief order (only for in-service teachers and Library professionals as the case may be).
- (ix) Required fees specified in the Intimation Letter.

10. EXEMPTION FROM TUITION AND ADMISSION FEES

- (a) Students belonging to SC/ST are exempted from payment of tuition fee and admission fee on production of certificate from a Revenue Officer not below the rank of Deputy Collector in the prescribed form. The candidates are also required to produce certificate from the competent authority in prescribed form within a fortnight of their taking admission for consideration of their case in making adhoc grants towards SC/ST Scholarships.
- (b) Women students whose parents or guardians do not pay Income Tax or Agricultural Income Tax are required to pay tuition fee and admission fee at half of the usual rates, provided that such women students produce Income Certificate of their parents/guardians signed by a Gazetted Officer of the Revenue Department of the area at the time of admission.
- (c) Following categories of Disabled students are exempted from all academic fees except mess charges.
 - (i) Blind students who use Braille for studies.
 - (ii) Hearing impaired & dumb students.
 - (iii) Orthopaedically handicapped students with disability of more than 40%.

11. REQUIREMENT OF ATTENDANCE

A candidate shall be required to attend 75% of lectures, tutorials and practical classes offered during the year. Condonation may be granted by the Syndicate only to the extent of 15% in exceptional cases. When a candidate has been deputed by a College/University to represent the College/University/State for any activity the lectures delivered during his/her absence for the purpose, shall not be counted towards the calculation of percentage of attendance, provided the HOD certifies to that effect.

12. CONDUCT OF EXAMINATION

M.Phil. Examination will ordinarily be conducted as per the University Act, Statutes and Regulations.

13. A. FEES AND SUBSCRIPTION

All fees from Sl.No.(i) to Sl.No.(xxix) shall be collected through **SB Collect** in the name of **SAMBALPUR UNIVERSITY P.G. COUNCIL**. The following fees are payable at the time of admission.

(i)	Tuition fee for M.Phil programme (per annum)	Rs.240.00
(ii)	a. University Registration Fee	Rs.100.00
	b. Enrolment Fee	Rs.100.00
	c. Recognition fee for students (For New entrants to Sambalpur University who passed examination from other Universities recognized by the Academic Council of Sambalpur University as equivalent to corresponding examination of the University.)	Rs. 25.00
(iii)	Library fee and Registration	Rs.100.00
(iv)	Student Aid Fund	Rs. 5.00
(v)	Magazine Fee	Rs. 50.00
(vi)	Games Fee(Athletic Club)	Rs. 50.00
(vii)	Medical Fee	Rs. 5.00
(viii)	Cultural Society Fee	Rs. 50.00
(ix)	Science Society Fee (Science Students only)	Rs. 20.00
(x)	Common Cultural Fund	Rs. 10.00
(xi)	Students Welfare Fund	Rs. 10.00
(xii)	Students Union Subscription	Rs. 50.00
(xiii)	D.S.A Fee (Only for Day Scholar Students)	Rs. 10.00
(xiv)	Fee for Wall Magazine	Rs. 5.00
(xv)	Fee for Pioneer	Rs. 5.00
(xvi)	Fee for Sports	Rs. 80.00
(xvii)	Fee for Horizon	Rs. 5.00
(xviii)	Alumni Index	Rs.100.00
(xix)	Utility Charges for e-Governance facilities	Rs.200.00
(xx)	Admission fee equal to one month tuition fee (for new entrants to a course)	Rs. 20.00
(xxi)	Fee for Insurance (Students Safety Insurance Scheme approved by Syndicate)	Rs. 20.00
(xxii)	One time Bus Fee from each student at the time of admission	Rs. 75.00
(xxiii)	Advance Bus Fare per annum for Day Scholars residing at Sambalpur and expected to come by University Bus, if available (shall be collected later on with prior notification)	Rs.4200.00
(xxiv)	Energy charges for boarders for one year	Rs.1800.00

Note:

1. The Candidate can seek refund of proportionate amount of bus fare after becoming a boarder.
2. Bus fare for a full academic session will be realized at the time of admission

(xxv) Water charges for boarders for one year	Rs. 120.00
(xxvi) N.C.C.	Rs. 5.00
(xxvii) Red Cross	Rs. 10.00
(xxviii) N.S.S.	Rs. 20.00
(xxix) Caution money (one time)	Rs.1000.00

(refundable after completion of course to be claimed within 3 years)

<u>Extract of 13.A from (i) to (xxix) except (xxiii)</u>		<u>Humanities Departments</u>	<u>Science Departments</u>
1. All General category students	-	Rs.5,045.00	Rs.5,065.00
2. Women Students	-	Rs.4,915.00	Rs.4,935.00
Women students whose parents or guardians do not pay income tax or Agricultural Income Tax are required to pay tuition fee and admission fee at the half of the usual rates, provided that such women students should produce Income Certificate of their parents/guardians signed by a Gazetted Officer of the Revenue Departments of the area at the time of admission.			
3. SC/ST Students	-	Rs.4,785.00	Rs.4,805.00
4. Students who are migrated from other University.	-	Rs.225.00 (extra)	Rs.225.00 (extra)

(xxx) **The following fees are to be collected from the candidates by the respective Head of the Department at the time of admission mentioned at 13.A (xxx a – e) and 13.C). Further, in addition, the Department of Biotechnology & Bioinformatics may collect fees as mentioned at 13.B.**

xxx(a) Laboratory deposit for each laboratory to be attended (refundable at the end of the course less cost breakage if any)	Rs.100.00
xxx(b) Fee for Maintenance of Abstract of Attendance	Rs.2.00
xxx(c) Fee for Identity Card	Rs.5.00
xxx(d) Fee for Seminar Library	Rs.5.00
xxx(e) Fee for Cultural Activities	Rs.20.00

- N.B.** *i. Fees once deposited except caution money shall not be refunded in any circumstance.*
- ii. One time caution money is refundable online after completion of course. Therefore it is mandatory for every student to open a Savings Bank account in*

the State Bank of India for this money to be refunded. If the said amount is not claimed within three years from the date of completion of course the claim for it will be automatically forfeited.

iii. Scholarship, stipend, etc. due to be paid to any bonafide student of the University will also be paid online in the said SBI Savings Bank account.

13. B. Fee structure for admission to M.Phil (Biotechnology) is as follows:

M.Phil (Biotechnology)

Course Fee	: Rs. 25,000.00 (per semeser)
Development Fee	: Rs. 2,500.00 (per semester)
Seminar Fee	: Rs. 1,000.00 (per semester)
Infrastructure Development Fee	: Rs. 1,500.00 (one time)

In addition, the candidate shall pay other fees as per the prospectus at Clause-13.A

13. C. (i) Candidates for admission to the Arts and Social Science Departments without laboratory are to pay Rs.1,000/- and to Science Departments and other Departments with laboratory are to pay Rs.1500/- as Infrastructure Development Fund fee.

(ii) The P.G. Departments having Computer theory and/or practical / Research Methodology as part of the course curriculum shall collect one time fee of Rs.2,000/- from each student at the time of admission to run the course.

14. HOSTEL ADMISSION RULES AND RELATED MATTERS

(i) Hostel accommodation shall be provided to students of P.G. Programme depending on availability of seats in the following hostels. However, as the Sambalpur University is not a residential university, it is not mandatory on the part of the university authorities to provide hostel accommodation to each and every intending student.

(a) Brahmputra, Mahanadi, Bhagirathi, Golden Jubilee and IB Gents Hostels (for Male students only).

(b) Narmada, Silver Jubilee, Pravabati Devi, Baitarani, Yamuna and Indrabati Ladies Hostels (for Female students only).

(c) The selection for hostel admission will be made on the basis of the merit list in entrance test and the distance from his/her residence.

(ii) RESERVATION

Reservation in various Hostels for SC and ST candidates is as per Rules, i.e., SC-16.25% and ST-22.5%

(iii) ADMISSION

(a) Students seeking admission into the Hostels shall have to apply with two passport size recent colour photographs in the prescribed form available in the P.G. Departments duly forwarded by the HOD. The HOD will forward the merit list of the prospective boarders to the Warden as soon as the merit list of admission of students in the Department concerned is prepared.

- (b) The students will get an Intimation letter from the Warden for admission in the Hostel wherever required.
- (c) The date of admission in the Hostels during the session will be notified by the Warden.
- (d) **The admission for the hostel is for one academic-session i.e., June to May. However, admission of Ph.D. scholar's shall be made on month-to-month basis.**
- (e) The selected boarders shall have to take admission through the P.G. Council Office by paying the following fees for the session at the Cash Counter, P.G. Council Office.
- (f) **(1) SEAT RENT**
 - (i) Single Seated Room Rs.168/- per annum
 - (ii) Multiple Seated Room Rs.120/- per annum**(2) Energy Charges**
 - (i) The energy charges for Ph.D Scholars Rs.1000/- per annum
 - (ii) Water charges for Ph.D. Scholars Rs.120/- per annum

These items and charges are subject to change from time to time. If any boarder can not take admission within the due time, the period of admission can be extended by the Warden, P.G. Hostels once without fine. A fine will be levied for subsequent extensions.

- (g) On submission of the receipt of deposit of fee made in the P.G. Central Office in the respective hostel, the Superintendent shall collect the required prescribed charges of Hostel and allot seat/room in the Hostel. The boarder shall be provided with furniture and other materials for his/her seat/room for the hostel from the resources available.

The fees to be deposited in the hostel are as follows:

- (i) Establishment fee Rs.1000/- per annum
- (ii) Cultural fee Rs.300/- per annum
(This may increase if a hostel so decides)
- (iii) Hostel Caution Money Rs.100/-
- (iv) Utility Charges Rs.500/- per annum
- (v) Mess charges to be decided by the Hostels.

The charges are subject to change from time to time. A portion of the Hostel and Mess caution money will be deducted at the time of refund. The amount to be deducted shall be decided by the Hostel Residence Committee (HRC). If the caution money is not claimed within 3 years from the date of leaving the hostel, the claim for the said amount shall automatically stand forfeited.

If the students of Third Semester or 2nd Year do not deposit their annual fees like establishment, cultural etc. in the hostel office by the end of August, a late fine @ Rs.5/- per day shall be levied maximum upto one month. Otherwise allotment for admission shall be cancelled.

- (h) Research Scholars on completion of their tenure of Fellowship may be allowed to stay in the hostel for one month only on payment of usual charges.

- (i) **MESS:** The boarder shall have to be guided by the Mess Rules to be framed by each hostel.
- (j) **DISCIPLINE:** Boarders are expected to maintain discipline and proper atmosphere of studies in the hostels.

The following acts of indiscipline are strictly prohibited:

- All kinds of shouting, violence, knocking or /and any other act of undesirable behaviour that is likely to cause disturbance or annoyance to others.
- **Ragging of all kinds in the hostels or in the University Departments and within or outside the Campus.**
- Any form of playing music and video system inside the room or the hostel premises causing annoyance and disturbance to others.

- Maltreating or abusing the hostel employees, mess canteen staff and others.
- Any meeting not relating to hostel affairs held on the hostel premises without prior permission.
- Keeping fire arms, weapons and intoxicants of any kind in the hostels.
- Cooking in the room of the hostels.
- The use of electric heaters, immersion heater, radio, TV and other similar electrical appliances in the room.
- Keeping the light and fan on when boarders are not inside the rooms.
- Damaging, misusing and stealing of any hostel property or stealing others belongings.
- Entertaining female visitor into the room of the boarders in the boy's hostels and male visitor into the rooms of the women hostels.
- Boarders staying outside overnight without permission of the competent authority.
- Overstaying in Hostels by the boarders without permission of competent authority.
- Entertaining guest/outside in the hostel without written permission of the respective Hostel Superintendent.
- Leaving Jyoti Vihar without intimating the hostel authority in writing and without taking prior permission.

- Consumption of alcohol and / or any other intoxicant by a boarder.
- Sexual harassment of any kind.
- Sexist or Casteist remark of any kind.

(k) **FINAL CLEARANCE**

- (i) After the completion of theory and practical examinations the boarders shall have to handover the furniture and other materials issued to him/her along with the room key with the hostel authorities within a week.
- (ii) The boarder can then claim a final clearance certificate in the prescribed format from the hostel office and submit the same to the respective H.O.D.
- (iii) There shall be a Hostel Residence Committee (HRC) with Warden, P.G Hostels as the Chairman and all Superintendents and Assistant Superintendents as its members. The Hostel Residence Committee shall look into general administration of the Hostels

15. GENERAL DISCIPLINE

- (i) The students are expected to maintain discipline and proper atmosphere of study in the university campus.
- (ii) The following acts of indiscipline are strictly prohibited:
 - (a) Any act of preventing the teaching and non-teaching staff of the university from discharging their normal duties.
 - (b) Any act of stopping the university vehicles from plying and thereby affecting the functioning of university system.
 - (c) Any act of lockout of the university gate, university office, university P.G. Departments, Library and other such units of the university system.
 - (d) Any act of assembling in a meeting or going in a procession inside the university campus without prior notice to the authority or without availing the usual channels of grievance redressal.
 - (e) Any other agitational activity that will affect the day-to-day running of the university system.
 - (f) Sexual harassment of any kind.
 - (g) Sexist or Casteist remark of any kind.

16. PENALTY AND PUNISHMENT TO THE STUDENTS INDULGING IN RAGGING INSIDE THE UNIVERSITY / DEPTT. / HOSTEL PREMISES.

As per Supreme Court order communicated to University by the University Grants Commission, New Delhi, ragging in any form is strictly prohibited. If any incident of ragging comes to the notice of the authority the accused student will be given an opportunity to explain and if his/her explanation is not satisfactory, the authority would expel him/her from the institution as well as hostel if he/she is a boarder and / or a fine upto Rs.2.5 lakh.

While admitting the students each H.O.D. shall ensure submission of the undertaking in the format prescribed in the admission application form signed by both the candidate and his/her parents (or legal guardian).

17. FLOATING OF SPECIALISATIONS

While all the efforts will be made to run the courses as per the approved syllabi, the Departments in special circumstances may float the specializations/options keeping in view the availability of faculty at the time of running the course.

- 18.** The Programme shall be run following the COVID-19 guidelines as issued from time to time.

19. INTERPRETATION

For any interpretation in respect of the provisions of the Prospectus, the decision of the University shall be treated as final.

SAY NO TO SEXUAL HARASSMENT

*For any information of general nature, contact
P.G. Council Office, Sambalpur University, Jyoti Vihar – 768 019
Tel. 0663-2430776*

Prof. S.K. Sahu,
M.Sc., M.Phil., Ph.D.

Chairman, P.G. Council

**TEACHERS OF THE P.G. DEPARTMENTS
HAVING M.PHIL. COURSES
SAMBALPUR UNIVERSITY**

	Telephone No.(Office)
<u>ANTHROPOLOGY</u>	2432660
Prof. A.K. Acharya, M.Sc., Ph.D.	Professor
Dr. Ratnawali, M.Sc., Ph.D.	Associate Professor & Head
Dr.(Ms.) R. Pramanik, M.A., M.Phil., Ph.D.	Asst. Professor
<u>BUSINESS ADMINISTRATION</u>	2431116, 2432102
Prof. B. Satpathy, M.Sc.(Engg.),Ph.D., D.Sc.(Management)	Professor
Prof. A.K. Das Mohapatra, M.Com,M.Phil,LL.B, Ph.D.,FDPM(IIM-A), D.Litt.	Professor (on lien)
Prof. P.C. Tripathy, M.Com.,M.Phil, M.B.A., Ph.D.	Professor
Prof. T.K. Das, M.A.,M.Phil, Ph.D.	Professor
Dr. D.K. Mahalik, B.E., M.B.A. , Ph.D.	Associate Professor & Head
Sri S. Kerketta, M.B.A.	Asst. Professor
Ms. A Samal, M.B.A.	Asst. Professor
Dr. S.K. Sahoo, M.B.A., Ph.D.	Asst. Professor
Dr. R.K. Mishra, M.B.A., Ph.D.	Asst. Professor
<u>BIOTECHNOLOGY & BIOINFORMATICS</u>	9479268802
Prof. P.K. Naik, M.Sc., M.Phil., Ph.D., D.Sc.	Professor & Head
Dr. A.K. Patel, M.Sc., M.Phil., M.Tech., Ph.D.	Associate Professor
Dr.(Mrs.) S. Pattnaik, M.Sc., Ph.D.	Asst. Professor
Dr. B. Behera, M.Sc., Ph.D.	Asst. Professor
Mr. B.P. Bag, M.Sc., P.G. Diploma	Asst. Professor
<u>CHEMISTRY</u>	2430114
Dr. A.K.Behera, M.Sc.,M.Phil, Ph.D.	Professor
Prof. P.K.Behera, M.Sc., M.Phil , Ph.D.	Professor
Dr. A. Mahapatra, M.Sc., M.Phil, Ph.D.	Associate Professor
Dr. A. Mishra, M.Sc., Ph.D.	Associate Professor & Head
Dr. R.N. Mahaling, M.Sc., M.Tech., Ph.D.	Reader
Dr. P.K. Sahu, M.Tech., Ph.D.	Reader
Dr. S.N. Sahu, M.Sc., M.Tech., Ph.D.	Asst. Professor
Dr. N.K. Behera, M.Sc., Ph.D.	Asst. Professor
Dr. H. Chakraborty, M.Sc., Ph.D.	Asst. Professor (FRP-UGC)
Ms. L. Mirdha, M.Sc.	Lecturer

Telephone No.(Office)

COMPUTER SCIENCE & APPLICATION

Dr. C.S. Panda, MCA, Ph.D.
Shri N. Bara, MCA

2431016

Associate Professor & Head
Asst. Professor

EARTH SCIENCES

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Dr. J. K. Tripathy, M.Sc., Ph.D.
Dr. D. Behera, M.Sc., M.Phil., M.Tech., Ph.D.,
P.G. Dip. in RS&GIS

2430325

Professor & Head
Associate Professor

Asst. Professor

ECONOMICS

Prof.(Mrs) S. Das, M.A.,M.Phil., Ph.D.
Dr.(Mrs.) L. Mishra, M.A., M.Phil., Ph.D., D.Litt.

2431548

Professor & Head
Asst. Professor

ELECTRONICS

Dr. N.K. Barpanda, BE, ME, Ph.D.
Dr. K.C. Patra, M.Sc., Ph.D.
Dr. P.K. Sethy, BE, M.Tech., Ph.D.

Reader & Head

Asst. Professor
Asst. Professor

ENGLISH

Prof.(Mrs.) S. Tripathy, M.A.,Ph.D.
Dr. (Ms.) A. Patel, M.A., M.Phil., Ph.D.
Dr. A.K. Kullu, M.A., M.Phil., Ph.D.

2432105

Professor & Head
Reader
Asst. Professor

ENVIRONMENTAL SCIENCES

Prof. S.K.Sahu, M.Sc.,M.Phil, Ph.D.
Prof. S.K. Pattanayak, M.Sc., Ph.D.
Dr. M.R. Mahananda, M.Sc.,M.Tech, M.Phil, Ph.D.
Dr. I. Baitharu, M.Sc., M.Phil., Ph.D.

2431033

Professor & Head
Professor
Asst. Professor
Asst. Professor

HISTORY

Dr. K.N. Sethi, M.A., M.Phil, Ph.D.
Mrs. N. Thakur, M.A.

2432061

Reader & Head
Asst. Professor

HOME SCIENCE

Dr.(Mrs.) C. Lenka, Ph.D.

2432258

Reader & Head

LAW

Prof. S.R. Mohapatra, LL.M., Ph.D.
Dr. M.K. Sahu, LL.M.,Ph.D.
Dr. P. Dansana, LL.M., Ph.D.
Dr. D.R. Mohapatra, M.A., LL.M., M.B.A., Ph.D.

Professor

Associate Professor & Head
Asst. Professor
Asst. Professor

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LIBRARY & INFORMATION SCIENCE

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Dr. B.K. Beura, MLISc, M.B.A., M.Sc. (IT), Ph.D.

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Professor & Head
Asst. Professor
Asst. Professor

SCHOOL OF LIFE SCIENCES

Prof. (Mrs.) B.Nayak, M.Sc.,M.Phil, Ph.D.
Prof. E.Kariali, M.Sc.,M.Phil, Ph.D.
Dr. R.K. Behera, M.Sc., M.Phil., Ph.D.
Dr.(Mrs) S. Sahoo, M.Sc.,M.Phil., Ph.D.
Dr. J. Ratha, M.Sc., Ph.D., B.Ed.
Dr. (Mrs.) A. Patnaik, M.Sc., Ph.D.
Dr. S.N. Pradhan, M.Sc., M.Phil., Ph.D.
Dr. N.J. Ekka, M.Sc., M.Phil. Ph.D.
Dr.(Mrs.) S.J.S. Ramadevi, M.Sc., Ph.D.
Dr.(Mrs.) C.J. Chhatria, M.Sc., Ph.D.

2431879

Professor
Professor & Head
Associate Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor
Asst. Professor

MATHEMATICS

Prof. P.K. Ray, M.Sc., Ph.D.
Dr. (Mrs) S. Sahoo, M.Sc., M.Phil, Ph.D.
Dr. N.R. Satapathy, M.Sc., Ph.D.
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Dr. P. Gochhayat, M.Sc., M.Phil, Ph.D.
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Professor
Associate Professor
Associate Professor & Head
Reader
Asst. Professor
Asst. Professor (*on lien*)

ODIA

Dr. N. Hansdah, M.A., M.Phil., Ph.D.
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Dr. G. Bag, M.A., Ph.D., D.Litt.

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Asst. Professor
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Dr. B. Behera, M.Sc., Ph.D.
Dr. R. Padhee, M.Sc., Ph.D.
Dr. Z. Naik, M.Sc., Ph.D.
Sri S. Minz, M.Sc.
Dr. D. Sahoo, M.Sc., Ph.D.

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Professor & Head
Reader
Reader
Asst. Professor
Asst. Professor
Asst. Professor (FRP-UGC)

POLITICAL SCIENCE & PUBLIC ADMINISTRATION

Dr. S.P. Dash, M.A., M.Phil.,Ph.D., LL.B.
Dr. R.K. Kujur, M.A., M.Phil., Ph.D.
Dr.(Mrs.) R. Kujur, M.A., M.Phil., Ph.D.
Dr. H.S. Mishra, M.A., M.Phil., Ph.D.

2431623

Associate Professor & Head
Asst. Professor
Asst. Professor
Asst. Professor

SOCIOLOGY

Prof. T. Paltasingh, M.A., Ph.D.
Dr. S. Pujari, M.A., Ph.D.

STATISTICS

Dr.(Mrs.) M. Pattnaik, M.A. (Maths), M.A. (Stat),
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Dr. S.K. Sahu, M.A., M.Tech, Ph.D.

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Professor & Head

Asst. Professor

2431735

Reader & Head

Reader (on lien)

DON'T 'RAG'
ALSO
DON'T BE A
MUTE WITNESS TO 'RAGGING'

What is Ragging?

Any act resulting in :

- * Mental/Physical/Sexual abuse
- * Verbal abuse
- * Indecent behaviour
- * Criminal intimidation/
Wrongful restraint
- * Undermining human dignity
- * Financial exploitation/
Extortion
- * Use of force

Each of the above is a criminal offence

A student indulging in ragging can be :

- * **Expelled from the institution**
- * **Banned from the mess/hostel**
- * **His/her scholarship can be withdrawn**
- * **Debarred from examinations**
- * **Denied admission to any institution**
- * **Prosecuted for criminal action**
- * **Institutions have been asked to file FIR with local police against those who RAG/ABET ragging.**

RAGGING IN ANY FORM IS PUNISHABLE